

Section 10 AUXILIARY SERVICES

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HEALTH CARE SERVICES:

The Health Room is staffed from 9:00am to 2:00pm to provide first aid and emergency care for the students.

Central Dauphin School District provides our school with one nurse who checks height, weight and performs a vision test on all students annually.

Health room personnel contact the parent/guardian when a student is ill or injured.

The school health services program is planned to be educational in every phase and none of its services are performed so as to remove fundamental privileges or responsibilities from the parent/guardian in relation to the child.

The following health services are mandated by Central Dauphin School District and the Pennsylvania Department of Health:

1. Medical examinations are required for kindergarten and sixth grade students. A medical form, supplied by Holy Name of Jesus School, must be completed by the family physician prior to entering kindergarten and sixth grade. The date of the exam can be up to one year prior to the first day of school of the year that it is due.
2. Dental examinations are required for kindergarten, third and seventh grades. A dental form, supplied by Holy Name of Jesus School, must be completed by the family dentist. The date of the exam can be up to one year prior to the first day of school of the year that it is due.
3. Vision screening tests, height, and weight measurements are completed annually by the Central Dauphin School District Nurse.
4. Audiometer (hearing) tests are given each year to students in grades kindergarten, one, two, three and seven, as well as to students known to have a hearing problem. Any new students entering Holy Name of Jesus School will be given a hearing test by the Central Dauphin School District Nurse.
5. Scoliosis screening is performed by the Central Dauphin School District Nurse for seventh grade students.
6. Basal Metabolic Rate screening is calculated for all students in grades k through 8.

The school nurse reports findings of medical and dental examinations and screening tests, which show a deviation from normal standards to the parent/guardian by mail.

There is prevention and control of contagious disease through the exclusion from school of children showing symptoms of contagious disease or pest infection. The control of communicable disease begins at home when the parent/guardian consults the family physician or clinic before sending the child to school with a suspected illness.

A comprehensive medical and dental record is documented in the student's health files.

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Inoculations:

The Pennsylvania School Health Law requires written proof of immunizations as a condition of admission to school; therefore, a record of the following necessary immunizations must be presented to the school office at the time of registration:

All children entering school for the first time:

- Diphtheria and Tetanus (4 doses)
- Polio (3 oral/4 injectable)
- Measles, Mumps, Rubella (MMR I)
- Measles (second dose or MMRII)
- Hepatitis B Vaccine (HBV-3 doses)
- 2 Varicella (chicken pox)

Grade 7:

- Tetanus, Diphtheria, Acellular Pertussis (Tdap) - 1 dose if 5 years have elapsed since last one
- Meningococcal conjugate Vaccine (MCV) - 1 dose

Care and Release of Sick and/or Injured Children:

Unless a student's life is in obvious danger and/or immediate emergency aid is necessary, the parent/guardian of the pupil will be consulted before any definite treatment is arranged.

If a dire emergency situation does not exist, the child will remain in school under supervision, or if the illness/injury warrants, be placed on a cot under supervision in the health room. The responsibility of transportation rests with the parents/guardians.

The Health Room has space limitations and is unable to provide extended care of sick students. A staff member will contact the child's parent/guardian by phone notifying him/her of the child's illness, recommendation to take the child home, or need to receive medical treatment appropriate for the illness/injury. The parent/guardian is responsible for picking up or arranging for the prompt pick-up of a sick child.

Medical Treatment/Medication:

When specific written instructions are received from a child's physician for prescription drugs or for non-prescription drugs the school nurse, principal, or her designee will administer or assist the child according to the following requirements.

Parent/guardian signatures are required on the **PARENTAL REQUEST AND PHYSICIAN'S ORDER FOR MEDICATION** and **Authorization for Non-Prescription** form/s allowing school personnel to dispense medications as specified by the forms and/or physician. Forms may be obtained from the Health Room or may be downloaded from the Forms link on the Holy Name of Jesus School website: www.holynameofjesus.com/school/.

- **Prescription Medications -**
In keeping with our current diocesan policy, should a student require the administration of prescription medication during the school day, for a temporary, chronic or occasional condition, a **PARENTAL REQUEST AND PHYSICIAN'S ORDER FOR MEDICATION** form is to be on file, along with the medication. The parent/guardian **must bring** to the school the form and medicine in a properly labeled **original pharmacy container**. Upon request, most pharmacies will provide this container for the school. The students may not carry prescription medication on their person including purse and/or backpacks.
- **Non-Prescription Medications -**
Medications should be given by the parent/guardian at home. Over-the-counter medications (not requiring a physician's prescription) may be administered on a limited/as necessary basis in school. The parent/guardian should bring to school the required **Authorization for Non-Prescription** form with the over-the-counter medication. The

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students may not carry non-prescription medication on their person including purse and/or backpacks.

Central Dauphin School District has policies with regard to **Cough Drops** and **Field Trips**.

- **Cough drops** are dispensed from the Health room. The Health room requires a note from the parent/guardian. The parent/guardian should place the cough drops in a Ziploc bag properly marked with the name of the child and the homeroom.
- During **Field Trips**, only emergency medications such as Epi-Pens and inhalers and a generic first aid kit will be sent with the teacher on a field trip. All daily or over-the-counter medication will remain in the Health Room.

Medical Marijuana can only be dispensed by the parent/guardian of a child who needs the medication. A **Parental Request and Physician's Order for Medication Form** would need to be provided before the parent/guardian dispenses the medication. The parent/guardian must bring the Medical Marijuana to the school to administer the medication to the child and take the Medical Marijuana home with them. Medical Marijuana cannot be stored in the health room.

All medical treatment, including the administration of such a simple remedy as aspirin, is considered outside the scope and providence of school authority.

When medical conditions necessitate a more extensive intervention a written order from the attending physician needs to be brought to school by a parent/guardian. An *Individual Health Care Plan* will be developed and implemented by Health Room staff members, school nurse, student, parent/guardian, and administration. This confidential plan will be shared with the appropriate faculty/staff members who are responsible for the child's safety and well-being throughout the day.

For unusual medical conditions, a written order from the attending physician must be brought to school by the parent/guardian, at which time, necessary steps may be planned. Otherwise, **no medication will be given in school.**

Parents/Guardians are responsible for picking up all medications at the end of the school year. Any medications that are not picked up will be properly discarded.

Students with HIV/Aids, Related Diseases or Illnesses

Students who are HIV-infected or have AIDS or other related diseases and desire to attend a diocesan elementary or secondary school will not be denied admission or discriminated against solely because of their medical condition.

However, the school does reserve the right to dismiss a student or curtail a student's activities (curricular, co/extracurricular). This will be done on a case by case basis by the principal and if warranted in consultation with the student's attending physician if it is determined that a student presents a substantial risk to himself/herself or others.

If, for reasons of health or safety, a student can no longer continue to attend classes, the principal and the parents/guardians will determine arrangements for alternative instruction.

Parents/guardians are expected to inform the principal if or when their child has HIV/AIDS or related diseases in order that the school principal can provide for the protection of the child and other individuals in the school.

Instruction on HIV/AIDS shall be included as part of the school curriculum for students on an age-appropriate basis.

This school follows the Universal Precautions to Prevent the Spread of Infectious Diseases to reduce the risk for employees, volunteers and students.

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CAPITAL AREA INTERMEDIATE UNIT (CAIU 15) SERVICES:

Federally funded resources are allocated to Holy Name of Jesus School through the supplemental services that are provided by the Capital Area Intermediate Unit (CAIU 15). These services are based upon the school's perceived needs, as well as the population of the school. The services are supplemental and support our program. By law, they cannot replace any curriculum that we teach.

At Holy Name of Jesus School, supplemental services are accessible through the Student Support Team (SST) process. These services include: Remedial reading, Remedial math, Counseling, and Speech and Language.

Students who are determined in need of these services meet once or twice per week with the Pennsylvania Certified CAIU staff member to improve their skills.

AFTER SCHOOL PROGRAM:

The purpose of the After School Program is to provide quality childcare in a safe and nurturing environment. The program includes innovative activities that expand upon and enrich the activities of the school day. Activities focus on recreation and physical exercise, homework help, social skills and Christian character development. Consistent with the mission of the school, this after school service represents a community in which staff and children grow together as a faith community in an atmosphere that fosters love and respect for each person. This program assures parents/guardians who work that their child(ren) will continue their after school hours in a Christian atmosphere consistent with their school days.

Faculty and Staff of Holy Name of Jesus School provide supervision for the After School Program Monday through Friday from 3:30pm to 6:00pm.

All families pay a fee to attend this full time program, although full time attendance is not mandatory. Payment for the program must remain current. The After School Program reserves the right to terminate services should payment become delinquent. It is the expectation of the administration that payment be made in advance.

The After School Program Handbook and registration forms are available in the school office or on our website www.holynameofjesus.com.

TRANSPORTATION/BUSING:

The public school district in which the parent/guardian resides is responsible for bus transportation for the child(ren). Our school office works cooperatively with the transportation departments in each of the school districts that provide busing for Holy Name of Jesus School. The school office provides information to each school district regarding enrollment of the child(ren) for the purpose of making sure each child has transportation to and from our school.

If a parent/guardian requires busing changes due to address or day care provider or has concerns or questions regarding their child(ren)'s transportation please contact the Holy Name of Jesus School Office (717-657-1704).