

Holy Name of Jesus School

Health Room Services

STUDENTS REQUIRING MEDICATION

(Refer to the Auxiliary Services Section of your Student Handbook)

In order for the Holy Name of Jesus School Health Room staff to administer medication/s to a student/s during the school day the following form/s must be on file in the Health Room.

- ***Parental Request and Physician's Order For Medication Form***
and/or
- ***Authorization for Non-Prescription Medication Form***

These forms are available from the Holy Name of Jesus School Health Room or may be printed from the Holy Name of Jesus School website by entering the following web address: http://www.holynameofjesus.com/school/Forms_Documents/ then downloading/printing the appropriate form.

Each medication requires a separate form.

All **prescription medication** requires a doctor signed ***Parental Request and Physician's Order for Medication Form*** stating the medication, dosage, and times to be given. The parent/guardian is required to bring prescription medication/s to the school in the properly labeled *original* bottle.

All **over-the-counter medication/s** can be administered by submitting the ***Authorization for Non-Prescription Medication Form*** which requires a parent/guardian signature. Medication/s can be given up to ten times during the course of the school year. If the medication will exceed ten times, a doctor's note will be required to continue the medication. The parent/guardian is required to bring over-the-counter medication/s to the school in the properly labeled *original* bottle.

The Central Dauphin School District policy regarding **cough drops** requires a note from the parent/guardian. Cough drops are stored and dispensed in the Health Room. Please send the note with the cough drops to the Health Room in a Ziploc bag marked with the student's name and homeroom.

On the day of a **field trip**, only a student/s emergency medications such as Epi-Pens and inhalers and a generic first aid kit are released to the teacher for the field trip. Student/s daily or over-the-counter medication/s will remain at school in the Health Room.

Medical Marijuana can only be dispensed by the parent/guardian of a child who needs the medication. A ***Parental Request and Physician's Order for Medication Form*** would need to be provided before the parent/guardian dispenses the medication. The parent/guardian must bring the Medical Marijuana to the school to administer the medication to the child and take the Medical Marijuana home with them. Medical Marijuana can not be stored in the health room.

Medication will be held in the Health Room until the end of the school year when it must be picked up by the parent/guardian. Any medication not picked up will be properly disposed.

New medications and forms are required for each new school year.