

HOLY NAME OF JESUS
6150 ALLENTOWN BOULEVARD
HARRISBURG, PA 17112
(717) 652-4211

Volunteer Clearance Packet

- Checklist: (Incomplete packets will not be accepted!)
 - ✓ Disclosure Statement
 - ✓ PA State Police Report
 - ✓ PA Child Abuse History Clearance
 - ✓ Mandated & Permissive Reporting Training Certificate of Completion
 - ✓ FBI Report (For those who have not resided in PA at any time within the past 10 years)

- Notes:
 - Until all clearances are complete and turned into the Parish Office, you may not volunteer! **Absolutely no exceptions!**
 - Clearances more than one year old will not be accepted.
 - Please allow up to one month for your badge to be printed. We will call you once it is here at the office. If necessary, you can sign out a temporary badge to use until your official badge is received.
 - Badges must be worn at all times while volunteering.
 - If you have any questions or concerns, please don't hesitate to contact the Parish Office at HolyNameOfJesusParishHarrisburg@hbgdiocese.org or by calling (717) 652-4211.